

Level 2 Contractor License:

A Level 2 Fire Protection Sprinkler System Contractor is licensed to contract and/or offer to bid on the design, installation, service, maintenance, inspection, testing and/or maintenance of a NFPA 13D and/or a NFPA 13R fire protection sprinkler system and any part of such a system.

Prerequisites:

There are several prerequisites that are required before applying for a fire protection sprinkler systems contractor license with the State Fire Marshal's Office:

- Register the company structure with the Secretary of State (www.sos.wa.gov).
- Submit a Master Business Application with the Department of Revenue (www.dor.wa.gov). You will receive a Unified Business Identifier (UBI) number.
- Register as a contractor or specialty contractor with the Department of Labor and Industries (L&I) (www.lni.wa.gov). You will receive a 12 digit alphanumeric contractor number.

You will need to have:

- a. A Surety Bond in the amount of \$12,000 for a General contractor or \$6,000 for a Specialty contractor.
- b. Liability Insurance for the following minimum amounts:
 - i. \$50,000 in property damage,
 - ii. \$200,000 in public liability insurance, or
 - iii. \$250,000 in a combined, single limit policy.

Certificate of Competency (COC) Holders:

Required:

- Level 2 COC Information pdf.

Other Certificate Holders that may be employed/ utilized:

- Journey Sprinkler Fitter
- Residential Sprinkler Fitter, limited to:
 - One and two family dwellings, manufactured homes
 - Low-rise multi-family residential occupancies
- Supervised Sprinkler Fitter Trainer
- Specialized Level U COC – Underground installation
- Specialized Inspection Testing Technician COC, limited to:
 - Low-rise multi-family residential occupancies
- A certified plumber installing a residential fire protection sprinkler system connected to potable water requiring a plumbing certificate when employed by Level 1 or 2 Fire Protection Sprinkler System Contractor

Surety Bond:

- Separate from the bond used with L&I for the contractor license a separate bond is required in the amount of \$6,000 to the SFMO's.
- In lieu of a bond, an Assignment of Time Deposit (cash deposit) can be utilized. The funds used for an Assignment of Time Deposit are available one year after the contractor license has expired or a Surety Bond has replaced the Time Deposit.
- The bond forms are part of the application packet.

Initial/first time Application Packet:

This packet contains all of the information and forms needed to submit your initial application.

Fee's: Unless otherwise instructed **DO NOT** send any fees with an application. Fees will be assessed by the SFMO once the application has been accepted and can be processed.

Initial Contractor License Application:

Initial, onetime fee: \$100.00
Annual fee: \$300.00 (or less – 1st year is prorated)

Renewing or Reinstating a Contractor License:

Annual fee: \$300.00

Rejected Applications:

Applications submitted with errors or omissions will be returned without the application being processed:

Applications may also be returned without processing for:

- Fee's without documentation/application
- Under or overpayment of fees indicated on the signed fee form.
- Late payments

Renewal Application:

If you are renewing your license you need to complete the following:

- Contractor License Renewal Form – Mailed to licensee annually.

Timeline to process a Level 2 Contractor's License:

- This is dependent upon on the applicant having a person who is qualified for the Level 2 Certification requirements in their full time employ.

New Applicants:

Typically, if a contractor employs a person who has successfully passed and qualifies for the Level 2 National Institute for Certification in Engineering Technologies (NICET) Certification in Water Based System Layout and an accurately completed application take no more than five business days to process the billing for license/certification fees. Applicants will be notified when corrections are required.

Renewals:

Accurately completed renewals applications received during the renewal period are immediately reviewed. Applicants will be notified when corrections are required. Typically, if corrections are not needed, it may take up to fifteen days to process the billing for license/certification fees. Due to the volume of renewals received this may take up to an additional fifteen business days.

General:

If a contractor does not have a person who can obtain the Certificate of Competency; no application can be processed and will be returned.

Information on obtaining a NICET certification can found at www.nicet.org.

Forms:

- Level 2 Contractor Application
- Level 2 Certificate of Competency Holder

Other Contractor License Forms:

- Reinstatement of Sprinkler Contractor License (not for renewal)
- Change of Licensed Sprinkler Contractor Name

Other Certificate Forms:

- Reinstatement of Certificate of Competency (not for renewal)
- Transfer Certification to a different Sprinkler Contractor
- Change of Legal Name
- Change of Contact Data

License and Certification List:

- Licensed Sprinkler Contractors By Level
- All License Sprinkler Contractors and their certified employees

Law and Rule Reference:

- RCW 18.160 Fire Sprinkler System Contractors
- RCW 18.270 Fire Sprinkler Fitters
- WAC 212-80 Fire Protection Sprinkler System Contractors