

Fire Instructor II Pre-Course Prep

**The following items and pre-course prep work must be completed prior to class and brought with you on Day 1 of class. Failure to complete each item may result in dismissal from the class.

Required Items and Pre-Course Prep Work Prior to Class:

- 1 IFSTA Fire and Emergency Services Instructor Book, Eight Edition (Pre-Read Chapters 10 thru 14).
- 1 three-ring binder
- 1 set of 12 tab separators
- Choose a subject matter for your lesson plan. Do not create the lesson plan prior to the course.
- Choose a complete or partial lesson plan currently being used within your department for modification. Complete the modification lesson plan prior to the course. (Bring completed work to class)
- Be prepared to present a short lesson from a prepared lesson you created.
- Gather all of the necessary information needed for building a budget for the lesson plan you are creating. This includes items such as; Wages, Materials, Space rental, Equipment costs, etc.
- If your department has a policy or SOP on building/modifying lesson plans bring a copy to class.

**Please note you may bring a thumb drive (aka USB drive) with your budget on an Excel

- Bring a completed copy of Skill Sheet 5.3.3 – “Modify an Existing Lesson Plan” (attached to this course announcement). Make sure your Chief or Training Officer has signed off on the skill sheet.
- Complete Skill Sheet 5.4.3 – (attached to this course announcement) Supervise instructors delivering some form of high hazard training with any form of power tools (chain saws, rescue saws, rescue tools). This may include live fire, technical rescue above and below grade and hazardous materials courses using actual hazardous materials. The skill sheet must be signed off by a qualified evaluator at the time of the event, a memorandum and roster must be included that describes what the event was and what duties did you perform. We recommended you take the role of Safety Officer. Make sure your Chief or Training Officer has signed off on the skill sheet.

Recommended Items to Bring to Class:

- It is highly recommended you bring a laptop, notebook, etc. that can be used to create any necessary documents covered in the class. Please note the Fire Training Academy does not have internet access for students or Wi-Fi capabilities and therefore you will need to have documents preloaded to your laptop, documents preloaded to a thumb drive (aka USB drive), documents printed and brought with you, or you may bring devices such as a hotspot to use for internet connectivity.