STATE OF WASHINGTON

Washington State Patrol

SOLE SOURCE POSTING

The Washington State Patrol contemplates awarding a sole source contract to ImageSource, Inc., to implement an email component which will fully integrate into the existing ILINX infrastructure at WSP Criminal Records Division.

The proposed email component will contain the following features:

    1) Ingest emails from an email box through ILINX Import software;

    2) Convert emails and attachments to the desired TIF format;

    3) Deposit the documents into ILINX Capture (one profile for Court Order Logging Application (COLA) and one for Criminal History Document Archive and Retrieval (CHDAR);

    4) Index and route documents as necessary; and

    5) Release the documents into ILINX Content Store

REQUIREMENTS

ImageSource, through its proprietary ILINX programming, currently provides the following integrated electronic content data services to WSP:

- *ILINX Content Store*. Stores, annotates and indexes documents which are easily retrievable.

- *ILINX Capture*. Provides import functionality for records.

- *ILINIX Retention and Disposition Management*. Provides for retention and disposition rules to be placed on content.

The contract will be issued on or about July 1, 2019, for a period of one year. The dollar value is estimated to be $29,715.00 plus taxes.

Offerors are required to submit capability statements detailing their ability to meet the state's above requirements by 5:00 pm on Friday, May 31, 2019.

The following information should be included in the capability statements:
- Experience with ILINX software programming
- License to integrate into ILINX software programming
- Ability to pass a fingerprint background check
- Experience with workflow software that would manage the document retention, tracking of status, and automatic purge rules for the Firearms Denial Tracking data.
- Ability to capture and display the data elements needed to create the active records in the Washington Crime Information Center (WACIC) system.
- Ability to provide a software solution that meets the security and architectural requirements to be housed in the WSP data center.
- Experience creating custom software
- References that can attest to the offeror's experience with the above requirements.

In the absence of other qualified sources, it is the state's intent to make a sole source award of the contract.

Submit capability statements or questions via email to: shannon.oien@wsp.wa.gov