



DRIVER/OPERATOR

NFPA Standard 1002, 2017 Edition, Chapter 4

Test Construction Guide

At a minimum, the practical skills examination will include skills selected from each category with a total of 5 skill sheets selected. The Test Control Officer will randomly select the prescribed number of skill sheets per category using the matrix below. The exam should be set up using at least two stations with a different certified evaluator at each station. It is expected that appropriate PPE shall be worn for all stations, unless otherwise indicated within the skill sheet.

Driver/Operator Minimum Job Performance Requirements

Skill Sheet	NFPA Section	Tasks	Minimum Selection Required: 5 Mandatory (for total of 5 Skill Sheets selected)
Random Skills			
1.	4.2.1(2)	General Skill Requirement: Perform Preventative Maintenance Pre Trip	Verify Locally AHJ
8.	4.3.7	General Skill Requirement: Perform Weekly Inspection	
Mandatory Skills			
2.	4.3.1	General Skill Requirement: Drive a Fire Department Vehicle	Select 5 Mandatory Skill Sheets from this category
3.	4.3.2	General Skill Requirement: Driving Backing Test / Alley Dock	
4.	4.3.3	General Skill Requirement: Driving Serpentine	
5.	4.3.4	General Skill Requirement: Driving Confined Space	
6.	4.3.5	General Skill Requirement: Driving Diminishing Clearance	
7.	4.3.6	General Skill Requirement: Driving a Fire Vehicle on a Simulated Response	



**FIRE PROTECTION BUREAU
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DRIVER/OPERATOR

Candidate Name _____ **Skill Sheet** 1

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1002, 2017 edition		JPR: 4.2.1(2)		SKILL AREA: General Skill Requirement: Perform Preventative Maintenance Pre Trip			
TASK: The candidate shall perform, document, and complete daily routine tests, inspections, and servicing functions on specified systems and components so that the operational status of fire department vehicle is verified.							
CONDITIONS: Given a fire department vehicle and the provided vehicle inspection checklist, the candidate shall demonstrate the ability to: (Note: candidate may use sample checklist or AHJ's checklist).							
PERFORMANCE OUTCOME: The candidate shall demonstrate the ability to use hand tools, recognize system problems and correct any deficiency noted, with completed departmental forms, according to policies and procedures of the AHJ.							
No.	TASK STEPS	FIRST TEST		RETEST			
		Pass	Fail	Pass	Fail		
1.	Inspect and walk around apparatus as they approach, looking for signs of damage or leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2.	Check batteries for fluid level,(if applicable)corrosion, and tie downs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3.	Check braking system fluid level or air pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4.	Check coolant system for fluid levels, leaks, cleanliness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5.	Check electrical system, including warning devices, headlights, running lights, turn signals, and warning lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6.	Check fuel level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7.	Check hydraulic fluids for level and leaks (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8.	Check engine oil for fluid level and leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9.	Check tires for air pressure and wear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
10.	Check steering system excessive looseness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
11.	Check engine belts for tightness and wear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
12.	Check tools, appliances, equipment, lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
13.	Check windshield, wiper blades, and washer fluid level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
14.	Start apparatus; monitor gauges and control devices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
15.	Recognize system problems; document and correctly report any deficiencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
16.	Check all exterior equipment for general condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Overall Skill Sheet Score		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Candidate Stop Safety: Yes <input type="checkbox"/>				Equipment Stop Safety: Yes <input type="checkbox"/>			

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Evaluator (Print & Sign)

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Candidate Name _____ **Skill Sheet** 2

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1002, 2017 Edition		JPR: 4.3.1		SKILL AREA: General Skill Requirement: Drive a Fire Department Vehicle			
TASK: Drive a fire department vehicle safely over a predetermined route on a public roadway.							
CONDITIONS: Given a fire department vehicle and a predetermined route.							
PERFORMANCE OUTCOME: The candidate shall be able to drive a fire department vehicle on a predetermined course.							
No.	TASK STEPS	FIRST TEST		RETEST			
		Pass	Fail	Pass	Fail		
1.	Four left turns and four right turns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2.	A straight section of urban street or rural two-lane road at least a mile in length	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3.	One through-intersection and two intersections where a stop has to be made	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4.	One railroad crossing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5.	One curve, either left or right	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6.	A section of limited-access highway that includes a conventional ramp entrance and exit and a section of road long enough to allow lane changes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7.	A down-grade steep enough and long enough to require downshifting and braking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8.	An up-grade steep enough and long enough to require gear changing to maintain speed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9.	One underpass or low clearance bridge or obstacle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
10.	Correctly operate passenger restraint devices; wear seat belts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
11.	Maintain safe following distances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
12.	Maintain control of vehicle while accelerating, decelerating, and turning (given road, weather, and traffic conditions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
13.	Display ability to operate under adverse environmental or driving surface conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
14.	Demonstrate proper use of automotive gauges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Overall Skill Sheet Score		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Candidate Stop Safety: Yes <input type="checkbox"/>			Equipment Stop Safety: Yes <input type="checkbox"/>				

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Candidate Name _____ Skill Sheet 3

IFSAC ID _____ Date _____

NFPA STANDARD: 1002, 2017 Edition	JPR: 4.3.2	SKILL AREA: General Skill Requirement: Driving Backing test			
TASK: Back a fire department vehicle from a roadway into restricted space on both the right and left sides of the vehicles. (Alley Dock)					
CONDITIONS: Given a fire department vehicle, a spotter for backing, cones, a restricted space 12 feet in width, requiring 90-degree right- or left-hand turn from the roadway so that the vehicle is parked within the restricted areas without having to stop and pull forward and without striking obstructions.					
PERFORMANCE OUTCOME: The candidate shall back a fire department vehicle from a roadway into restricted space on both the right and left sides of the vehicles. (Alley Dock)					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Adjust and use mirrors for backing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Driver/passenger(s) wearing seat belts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Spotter used to back apparatus safely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Completed skill correctly without crossing over or striking cones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Driver spots apparatus within 12 inches of back wall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Skill Sheet Score		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate Stop Safety: Yes <input type="checkbox"/>			Equipment Stop Safety: Yes <input type="checkbox"/>		

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IFSAC ID _____ Date _____

NFPA STANDARD: 1002, 2017 Edition		JPR: 4.3.3		SKILL AREA: General Skill Requirement: Driving Serpentine			
TASK: Maneuver fire department vehicle around obstructions on a roadway while moving forward and in reverse. (Serpentine test)							
CONDITIONS: Given a fire department vehicle, a spotter for safety while backing, cones, and a roadway with obstructions.							
PERFORMANCE OUTCOME: Maneuver a fire department vehicle around obstructions on a roadway while moving forward and in reverse.							
No.	TASK STEPS	FIRST TEST		RETEST			
		Pass	Fail	Pass	Fail		
1.	Adjust and use mirrors for backing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2.	Driver/passenger wearing seat belts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3.	Completed skill correctly without crossing over or striking cones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Overall Skill Sheet Score		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Candidate Stop Safety: Yes <input type="checkbox"/>				Equipment Stop Safety: Yes <input type="checkbox"/>			

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Candidate Name _____ Skill Sheet 5

IFSAC ID _____ Date _____

NFPA STANDARD: 1002, 2017 Edition	JPR: 4.3.4	SKILL AREA: General Skill Requirement: Driving Confined Space			
TASK: Turn a fire department vehicle around 180 degrees within a confined space (3 point turn).					
CONDITIONS: Given a fire department vehicle, a spotter for safety while backing, cones, and a roadway with obstructions.					
PERFORMANCE OUTCOME: The candidate shall turn a fire department vehicle 180 degrees within a confined space.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Adjust and use mirrors for backing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Driver/passenger wearing seat belts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Completed skill correctly without crossing over or striking cones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Skill Sheet Score		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate Stop Safety: Yes <input type="checkbox"/>			Equipment Stop Safety: Yes <input type="checkbox"/>		

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IFSAC ID _____ Date _____

NFPA STANDARD: 1002, 2017 Edition	JPR: 4.3.5	SKILL AREA: General Skill Requirement: Driving Diminishing Clearance			
TASK: Maneuver a fire department vehicle in areas with restricted horizontal and vertical clearances.					
CONDITIONS: Given a fire department vehicle, cones, and a course that requires the candidate to move through an area of restricted horizontal and vertical clearance.					
PERFORMANCE OUTCOME: The candidate shall maneuver a fire department vehicle in areas with restricted vertical and horizontal clearance so that no obstructions are struck.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Adjust and use mirrors for backing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Driver/passengers wearing seat belts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Completed skill correctly without crossing over or striking cones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	When asked, the candidate shall correctly provide the height and width of the vehicle.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Skill Sheet Score		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate Stop Safety: Yes <input type="checkbox"/>			Equipment Stop Safety: Yes <input type="checkbox"/>		

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Candidate Name _____ Skill Sheet 7

IFSAC ID _____ Date _____

NFPA STANDARD: 1002, 2017 Edition	JPR: 4.3.6	SKILL AREA: General Skill Requirement: Operating a Fire Vehicle on a simulated response			
TASK: Drive a fire department vehicle using defensive driving techniques under simulated emergency conditions, so that control of the vehicle is maintained.					
CONDITIONS: Given a fire department vehicle and a predetermined route under simulated emergency conditions.					
PERFORMANCE OUTCOME: The candidate will safely complete the task operating the fire department vehicle on a predetermined route provided by the Authority Having Jurisdiction.					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Ensure vehicle is prepared for departure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Ensure all personnel are seated with safety belts fastened	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Utilize emergency lights and siren	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Enter traffic in a safe manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Use defensive driving techniques	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	a. Maintain safe following distances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	b. Maintain control of vehicle while accelerating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	c. Maintain control of vehicle while decelerating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	d. Maintain control of vehicle while turning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	e. Maintain reasonable speed for prevailing conditions (environmental; driving surfaces; road, weather, and traffic conditions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Bring vehicle to a safe stop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Proper use of automotive gauges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Skill Sheet Score		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate Stop Safety: Yes <input type="checkbox"/>			Equipment Stop Safety: Yes <input type="checkbox"/>		

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Candidate Name _____ **Skill Sheet** 8

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1002, 2017 Edition	JPR: 4.3.7	SKILL AREA: General Skill Requirement: General Weekly Inspection
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TASK: Perform and document the readiness inspection of a fire department vehicle.

CONDITIONS: Given a fire department vehicle and using the provided inspection checklist.

PERFORMANCE OUTCOME: The candidate shall conduct and document a readiness inspection. Use hand tools, recognize system problems and correct any deficiency noted, with completed departmental forms, according to policies and procedures of Authority Having Jurisdiction.

No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Inspect and walk around apparatus as they approach, looking for signs of damage or leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Check batteries for fluid level,(if applicable)corrosion, and tie downs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Check braking system fluid level or air pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Check coolant system for fluid levels, leaks, cleanliness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Check electrical system, including warning devices, headlights, running lights, turn signals, and warning lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Check fuel level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Check hydraulic fluids for level and leaks (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Check engine oil for fluid level and leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Check tires for air pressure and wear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Check steering system excessive looseness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Check engine belts for tightness and wear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Check and operate all fixed systems and equipment (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	a. Generator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	b. Fixed lighting equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	c. Rescue equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	d. Gas-powered tools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	e. Air compressor/cascade system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	f. Other (AHJ items or equipment)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	Recognize and correct system problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Correct any deficiency noted according to policies and procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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NFPA STANDARD: 1002, 2017 edition		JPR: 4.3.7		SKILL AREA: SKILL AREA: General Skill Requirement: General Weekly Inspection			
15.	Proper use of hand tools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	Document inspection and maintenance performed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Skill Sheet Score		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate Stop Safety: Yes <input type="checkbox"/>				Equipment Stop Safety: Yes <input type="checkbox"/>			

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