



## **CODING CORNER: REPORTING FIRE-RELATED INJURIES & FATALITIES**

### **NFIRS Documentation of Fire-Related Injuries and Fatalities**

Fire-related incidents (Incident Types 100 – 170) that include civilian injuries or fatalities require the Authority Having Jurisdiction to complete a full National Fire Incident Reporting System (NFIRS) incident report. This includes the Basic Module, Fire Module, and/or a Structure Fire Module. Additionally, one Civilian Fire Casualty Module should be completed for each civilian injury or death. If any fire service personnel are injured or killed as a result of a fire, one Fire Service Casualty Module per personnel should also be completed.

The instructions below focus on how to properly fill out the Civilian Fire Casualty Module and Fire Service Casualty Modules.

**Note:** The EMS Module can be used to document injuries and fatalities related to incident other than fire. The Fire Service Casualty Module can be used to document any fire service personnel injuries or fatalities related to any incident type.

### **Civilian Fire Casualty Module**

The fields listed below are required when completing the Civilian Fire Casualty Module. It is recommended that all applicable fields be completed to ensure comprehensive reporting.

- **Gender**
- **Casualty Number** – The following format should be used: 001, 002, 003, etc., depending on the number of casualties.
- **Age or Date of Birth** – One or the other should be used, not both.
- **Severity**

### **Fire Service Casualty Module**

The fields listed below are required when completing the Fire Service Casualty Module. It is recommended that all applicable fields be completed to ensure comprehensive reporting.

- **Gender**
- **Casualty Number** – The following format should be used: 001, 002, 003, etc., depending on the number of casualties.
- **Age or Date of Birth** – One or the other should be used, not both.
- **Date and Time of Injury**
- **Severity**

If you need assistance or have any questions, please contact the NFIRS administrator by email at [NFIRS@wsp.wa.gov](mailto:NFIRS@wsp.wa.gov) or by phone at 360-596-3924.