

## Baird, Kevin (WSP)

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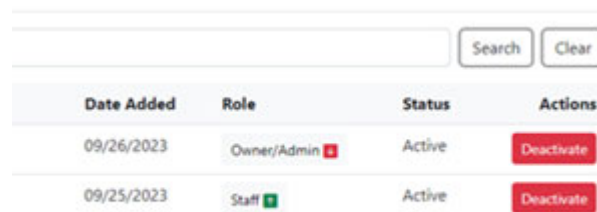
**From:** Baird, Kevin (WSP)  
**Sent:** Sunday, October 1, 2023 7:40 AM  
**Subject:** WSP Firearms Background Division Update - October 2023





Good morning!

I can't believe October 2023 is already here! I had to check, but this message marks two years that we've been sending out these updates about the progress of the Secure Automated Firearms E-Check (SAFE) system, our new Division, and other items of interest.

Speaking of items of interest, we have a few for you this month:

- We've become aware of several newly on boarded FFLs who were under the impression that they could use SAFE to run a background check on their employees because of language in the Bipartisan Safer Communities Act. Just to be crystal clear, SAFE is only for firearm transfers. The FBI is working on their process to allow employee background checks using NICS, but it probably won't be available until next year.
  - FFL dealer employees are required to meet the requirements of RCW 9.41.110(5)(b): *A dealer shall require every employee who may sell a firearm in the course of his or her employment to undergo fingerprinting and a background check. An employee must be eligible to possess a firearm, and must not have been convicted of a crime that would make the person ineligible for a concealed pistol license, before being permitted to sell a firearm. Every employee shall comply with requirements concerning purchase applications and restrictions on delivery of pistols or semiautomatic assault rifles that are applicable to dealers.*
  - If your employees have a valid CPL, then they meet the requirements. Unfortunately, the only way to actually meet what this RCW requires is to obtain a CPL...even though, you can have your employees fingerprinted as 'firearm employees', there is no NICS check involved, so there is no way to be certain that they would not be *ineligible for a concealed pistol license*.
- SAFE is for non-NFA items only. NFA items have their own process that we have no part in. For more information, please review the ATF webpage on NFA items <https://www.atf.gov/firearms/qa/how-can-person-legally-obtain-nfa-firearms>
- Several of you have asked to change the SAW account/User ID for the 'FFL Owner' or to have additional people have the ability to handle the administrative tasks in SAFE (Invoices, manage employees, etc.). I am happy to report that we have added this functionality! Inside 'manage employees' you will see checkboxes to the right of employee, except yourself. You can click on the green up arrow to give the employee Owner/Admin rights, or the red down arrow to remove those rights. If you need to remove them from yourself (if you're turning everything over to someone else), simply elevate the other employee, then they can log in and click the red down arrow to remove the permissions from you.



Date Added	Role	Status	Actions
09/26/2023	Owner/Admin 	Active	
09/25/2023	Staff 	Active	

- A few more of you asked for the ability to cancel a background check if a customer ‘changed their mind’, or never returned to take possession of the firearm. We added a new button named “Transfer Cancelled” last week to the upper right corner of the background check status screen (where you see the details of any given background check) that will allow you this functionality. When you click it, it will cancel the transaction, but it will not reverse the fee because we will have already started or even completed the background check.

Transfer Cancelled

- And finally, some big news! All on boarding letters have been sent to all FFLs we have on file for all counties!
  - However, we have found that because the list is constantly being updated and we may not have generated a letter for everyone specifically if you recently updated your State Firearm Dealer License.
  - So, if you haven’t gotten your onboarding letter yet, please send us an email to [firearms@wsp.wa.gov](mailto:firearms@wsp.wa.gov) with this following information:

FFL Business Name  
 UBI Number (the entire 16 digits, this includes the extra 7 digits in the upper right corner of your State Business License)  
 A picture or scan of your State Firearm Dealer License showing the expiration date

- Just a reminder, this is the State Firearm Dealer License we need a picture of:



Thank you,

Kevin

**Kevin L. Baird**

Assistant Commander  
 Firearms Background Division  
 Phone: (360) 704-7842 | VoIP: 11842  
 Email: [Kevin.Baird@wsp.wa.gov](mailto:Kevin.Baird@wsp.wa.gov)  
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