

APPOINTMENTS ARE REQUIRED FOR ALL INSPECTIONS (No walk-ins please)

Please refer to the WSP web page www.wsp.wa.gov for further information, or call your local VIN Office if you have any questions (contact information is available on the same web page.)

Why the Inspection and What Will be Inspected?

[RCW 46.12.560](#) authorizes the Washington State Patrol to inspect certain vehicles for titling purposes. These inspections serve to prevent the trafficking of stolen vehicles and stolen parts.

The Vehicle Identification Number (VIN) Officer will inspect all major component parts used to construct your vehicle. Documentation must be presented at the time of the inspection to show legal ownership of the vehicle and parts used. Also, your vehicle must comply with all of the equipment requirements of [WAC Title 204](#) and [RCW 46.37](#) to pass inspection and for a VIN to be assigned.

What is a Glider Kit?

According to [WAC 308-56A-450](#), a glider kit consists of new cab, chassis, front axle, fenders, and air- hose equipment designed for assembly with existing truck or truck-tractor's rear axle, and power train.

What Parts are Required for My Vehicle to Pass Inspection?

According to [RCW 46.80.010](#), major components parts required for titling your vehicle include:

(a) engines and short blocks; (b) frame; (c) transmission and/or transfer case; (d) cab; (e) door; (f) front or rear differential; (g) front or rear clip; (h) quarter panel; (i) truck bed or box; (j) seat; (k) hood; (l) bumper; (m) fender; and (n) airbag (airbag light must also be in working order) Catalytic converter per [WAC 308-63-070](#).

Please note your vehicle will not pass inspection if any major component parts are damaged or missing.

What Documents are Required for a Complete Inspection?

Documents presented at the time of inspection must be the printed original. **Emails, screenshots, faxes or copies will not be accepted.**

Please note your vehicle will not pass inspection if any major component parts are damaged or missing.

- [Washington State Patrol Inspection Request](#) form completed by the licensing agent. (*The WSP will not be able to conduct an inspection without this **fully completed** form.*)
- [Valid Picture Identification](#)
- [Weight Slip](#) from a certified scale for the completed vehicle.
- [The original Manufacturer's Statement of Origin \(MSO\) or Manufacturer's Certificate of Origin \(MCO\)](#) for the glider kit.
- [Certificates of Title or Receipts for Major Component Parts](#). All receipts must be made out to you, the vehicle owner, your immediate family member, or the licensed shop that built your vehicle.

Major component parts purchased from a third party require a notarized bill of sale from the original purchaser to you and the original parts receipts—or, in the case of a licensed business, a letterhead statement of transfer to you and the original parts receipts. (this applies to new parts only)

Parts purchased from a **licensed business** must be presented with an original sales receipt. The receipt must show the name and address of the business, a description of the parts sold, the date of sale, and the purchase price.

Parts purchased from a **licensed vehicle wrecker** must be presented with an original sales receipt to include the wrecking yard name and address, a description of the parts sold, the date of sale, the amount of sale, and the stock number and/or VIN of the vehicle the parts came from.

Parts from a **private party** must be presented with a signed and released title, or other valid ownership documents for the vehicle from which the parts were obtained and a notarized bill of sale. The notarized bill of sale/gift/trade must include the name, address, phone number of the seller and purchaser, a description of the parts sold, parts vehicle information to include year, make, model, VIN, the date of sale, and the purchase price.

Parts purchased from a licensed business via the **Internet or electronically** will only be accepted for new, aftermarket components. You must print out a copy of the receipt to present to the VIN Officer at the time of inspection. The printed receipt must include the business name, address, phone number, date of purchase, description of part, purchase price, and tax paid. Internet bid receipts, ebay, etc. will not be accepted.

What if I Purchased a Completed Glider Kit?

You will need to present a notarized bill of sale/gift/trade from the person you purchased the completed glider kit from along with all of their original documentation as required above.

What If I Am Unable to Provide an Acceptable Release of Interest or Proof of Ownership?

If you are unable to provide an acceptable release of interest or proof of ownership for the vehicle or major component parts as described above, [RCW 46.12.560\(3\)](#) requires an inspection for ownership-in-doubt as described in [RCW 46.12.680](#) and [WAC 308-56A-210](#). Ownership-in-doubt means applying for a three-year registration without title; after three years, a Washington title can be requested.

Equipment Checklist – Glider Kit

_____	Brakes	49 CFR 571.105-106 and 116; RCW 46.37.340, 351, 360, 365 WAC 204-10-032
_____	Brake Hoses	49 CFR 571.106; RCW 46.37.519
_____	Brake Fluids	49 CFR 571.119; RCW 46.37.519, 365
_____	Pneumatic Tires	49 CFR 571.109; RCW 46.37.519, 420
_____	Windshield/Defroster/Washing System	49 CFR 571.103, 104; RCW 46.37.410, 519; WAC 204.10.024, 022
_____	Defroster System if Installed	49 CFR 571.103; RCW 46.37.410; WAC 204-10-022
_____	Seat Belt Assemblies	49 CFR 571.209; RCW 46.37.510
_____	Door and Door Latches	49 CFR 571.206; RCW 46.37.517; WAC 204-10-022
_____	Parking/Emergency Brake	49 CFR 571.114; RCW 46.37.340, 351
_____	Fenders/Splash Apron	RCW 46.37.500; WAC 204-10-022
_____	Headlights	49 CFR 571.108; RCW 46.37.040, 030; WAC 204-21-040
_____	Tail Lamps	49 CFR 571.108; RCW 46.37.050; WAC 204.21.030
_____	License Plates	RCW 46.16A.200(5)(a), 46.37.050(3)
_____	Rear Reflectors	49 CFR 571.108; RCW 46.37.060, 100, 110
_____	Stop Lamp	49 CFR 571.108; RCW 46.37.070, 46.37.200
_____	Turn Signals	49 CFR 571.108; RCW 46.37.070, 46.37.200; WAC 204.21.060
_____	Clearance/Side Marker Lamps/Reflectors	49 CFR 571.108; RCW 46.37.090, 100, 110-120; WAC 204.21.050
_____	Hood and Hood Latch	49 CFR 571.113; RCW 46.37.517; WAC 204-10-022
_____	Frame	WAC 204.10.022
_____	Instrumentation	49 CFR 571.101; WAC 204.10.028
_____	Accelerator Control System	49 CFR 571.124; RCW 46.37.519
_____	Mirror/Back Up Alerts	49 CFR 571.111; RCW 46.37.400; WAC 204.10.030
_____	Horn	49 CFR 571.125; RCW 46.37.380
_____	Fuel System	49 CFR 571.301-302; RCW 46.37.519, 465
_____	Steering	RCW 46.37.375; WAC 204.10.034
_____	Suspension	RCW 46.37.375, 369; WAC 204.10.036,
_____	Bumpers	RCW 46.37.519, 513, 517, 518; WAC 204.10.022
_____	Exhaust/Catalytic Converter	RCW 46.37.390; WAC 204.10.038; WAC 308-63-070