

Exhibit G

Bidder References – Past Performance Questionnaire

Contractor:

Part 1: Background

A. Reference – Respondent Information

- Organization:
- Address:
- Name:
- Title:
- Telephone number:
- Email Address:

B. Contract Identification

- Contract/Solicitation award date:
- Contract number:
- Contract/Solicitation type:
- Contract/Solicitation value:
- Contract/Solicitation term:
- Scope of Work/Description of Services

Part 2: Evaluation

Exceptional- Contractor's performance significantly exceeded most or all contract requirements. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective action taken by the Contractor was highly effective.

Satisfactory- Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective action taken by the Contractor was effective.

Marginal- Performance meets most contractual requirements. The contractual performance of the element or sub-element being assessed reflects a problem for which the Contractor has not yet identified corrective action or the Contractor's proposed action appears to be effective or has not been fully implemented.

Unsatisfactory- Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the Contractor's corrective action appears or was ineffective.

A. Quality of work/compliance with specification requirements

Unsatisfactory		Marginal			Satisfactory			Exceptional	
1	2	3	4	5	6	7	8	9	10

B. Adherence to delivery schedule/timeliness of product deliverables

Unsatisfactory		Marginal			Satisfactory			Exceptional	
1	2	3	4	5	6	7	8	9	10

C. Initiative in Solving Contract problems / Ability to solve contract performance issues without extensive guidance from government personnel

Unsatisfactory Marginal Satisfactory Exceptional

1 2 3 4 5 6 7 8 9 10

D. Responsiveness to Technical Direction / Contract Changes

Unsatisfactory Marginal Satisfactory Exceptional

1 2 3 4 5 6 7 8 9 10

E. Responsiveness / Capability to respond to urgent / short term requirements

Unsatisfactory Marginal Satisfactory Exceptional

1 2 3 4 5 6 7 8 9 10

F. Accuracy of Reports / Documentation

Unsatisfactory Marginal Satisfactory Exceptional

1 2 3 4 5 6 7 8 9 10

G. Submission of accurate and complete invoices

Unsatisfactory Marginal Satisfactory Exceptional

1 2 3 4 5 6 7 8 9 10

H. Effectiveness / Reliability / Responsiveness of Contractor Key Personnel

Unsatisfactory Marginal Satisfactory Exceptional

1 2 3 4 5 6 7 8 9 10

- I. Has the Contractor ever been issued a cure notice, a show cause notice, suspension of progress payments, or other letters directing the correction of a performance problem? (please circle answer)

YES NO

If yes, please explain:

- J. Based on the Contractor's overall performance, would you select this firm again?

YES NO

If no, please explain:

K. General Comments - Please provide any additional relevant performance information

Respondent Signature: _____ Date: _____

Part 3: Return Information

Please return the completed questionnaire directly to:

Pennie.clark@wsp.wa.gov

Procurement Specialist
Washington State Patrol
Phone: 360-704-5456