FIRE PROTECTION BUREAU
FIRE SERVICE CERTIFICATION
PO Box 42642
Olympia WA 98504-2642
(360) 596-3945

FIRE INVESTIGATOR

NFPA Standard 1033, 2022 Edition

Test Construction Guide

Categories & Job Performance Requirements (JPR):

(The number of available Skill Sheets is indicated in parentheses)

1. Scene Examination (9)
2. Documenting the Scene (3)
3. Evidence Collection/Preservation (5)
4. Interview (3)
5. Post Incident Investigation (5)
6. Presentations (4)

At a minimum the test should include 6 Skill Sheets from each category. A random number of Skills Sheets are selected to ensure a complete investigation is accomplished. The exam should be set up with burn cells and additional stations that include a different certified Evaluator at each station.

4.7.3: Testify during legal proceedings requires the candidate to furnish documentation showing completion of a state-approved courtroom testimony course that includes testing or testing in the state practical exam. This JPR is also tested in the written exam.

Fire Investigator Minimum Job Performance Requirements

Skill Sheet	NFPA Section #	Tasks	Certification JPR Requirements: 6 Mandatory and 6 Random (for total of 12 Skill Sheets selected)
1.	4.2.1	Scene Examination	**Select 6 Random**
6.	4.2.6	Scene Examination	
7.	4.2.7	Scene Examination	
8.	4.2.8	Scene Examination	
9.	4.2.9	Scene Examination	
16.	4.4.5	Evidence Collection/Preservation	
17.	4.5.1	Interview/Interrogation	
19.	4.5.3	Interview/Interrogation	
20.	4.6.1	Post-Incident Investigation	
21.	4.6.2	Post-Incident Investigation	
22.	4.6.3	Post-Incident Investigation	
23.	4.6.4	Post-Incident Investigation	
24.	4.6.5	Post-Incident Investigation	
27.	4.7.3	Presentation	
28.	4.7.2	Presentation	
2.	4.2.2	Scene Examination	**Select 6 Mandatory**
3.	4.2.3	Scene Examination	
4.	4.2.4	Scene Examination	
5.	4.2.5	Scene Examination	
10.	4.3.1	Documenting the Scene	
11.	4.3.2	Documenting the Scene	
12.	4.3.3	Documenting the Scene	
13.	4.4.1, 4.4.2	Evidence Collection/Preservation	
14.	4.4.3	Evidence Collection/Preservation	
15.	4.4.4	Evidence Collection/Preservation	
18.	4.5.2	Interview/Interrogation	
25.	4.7.1	Presentation	
26.	4.7.2	Presentation	

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Candidate Name _____ **Skill Sheet** 1

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.2.1	**SKILL AREA:** Scene Examination

TASK: Secure the fire ground—given marking devices, sufficient personnel, and special tools and equipment—so that unauthorized persons can recognize the perimeters of the investigative scene and are kept from restricted areas, and all evidence or potential evidence is protected from damage or destruction.

CONDITIONS: Given a fire scene, ribbon or rope, information signs, tape, stapler, and an assistant.

PERFORMANCE OUTCOME: The candidate will secure the general origin area to protect evidence and restrict access.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate general origin area and items of potential evidence	☐	☐	☐	☐
2.	Place ribbon or rope around the origin area and/or potential evidence items	☐	☐	☐	☐
3.	Post signs and/or a guard outside the ribboned or roped area	☐	☐	☐	☐
4.	Prevent unauthorized entry	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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Candidate Name _____ **Skill Sheet** 2

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.2.2	**SKILL AREA:** Scene Examination

TASK: Conduct an exterior survey, given standard equipment and tools, so that evidence is preserved, fire damage is interpreted, hazards are identified to avoid injuries, accessibility to the property is determined, and all potential means of ingress/egress are discovered.

CONDITIONS: Given a fire scene, a note pad, and a photo log.

PERFORMANCE OUTCOME: Remaining alert for safety hazards, the candidate will conduct a 360-degree exterior survey of the scene. The candidate will identify entry/exit points, items of potential evidence, and post-fire indicators. The candidate will also indicate on a photo log where exterior photos are taken, if any, using the following task steps

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate fire scene and assess fire ground and structural conditions to ensure safety	☐	☐	☐	☐
2.	Proceed 360 degrees around the scene	☐	☐	☐	☐
3.	Enter on the photo log where photos would be taken	☐	☐	☐	☐
4.	Ribbon potential evidence items	☐	☐	☐	☐
5.	Ribbon or mark entry/exit points	☐	☐	☐	☐
6.	Observe the damage from the effects of the fire and interpret fire patterns	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐ **Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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Candidate Name _____ **Skill Sheet** 3

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.2.3	**SKILL AREA:** Scene Examination

TASK: Conduct an interior survey, given standard equipment and tools, so that areas of potential evidentiary value requiring further examination are identified and preserved, the evidentiary value of contents is determined, and hazards are identified to avoid injuries.

CONDITIONS: Given a fire scene, a note pad, and a photo log.

PERFORMANCE OUTCOME: Remaining alert for safety hazards, the candidate will conduct a 360-degree interior survey of the scene. The candidate will identify entry/exit points, items of potential evidence, and post-fire indicators. The candidate will also indicate on a photo log where interior photos are taken, if any, using the following task steps.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate fire scene and assess fire ground and structural conditions to ensure safety	☐	☐	☐	☐
2.	Proceed 360 degrees around the scene; observe and document effects of fire	☐	☐	☐	☐
3.	Enter on the photo log where photos would be taken	☐	☐	☐	☐
4.	Ribbon potential evidence items	☐	☐	☐	☐
5.	Ribbon or mark entry/exit points	☐	☐	☐	☐
6.	Document observations, including presence or absence of normal building contents	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐ **Equipment Stop Safety: Yes** ☐

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Candidate Name _____ **Skill Sheet** 4

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.2.4	**SKILL AREA:** Scene Examination

TASK: Interpret fire patterns, given standard equipment and tools and some structural/content remains, so that each individual pattern is evaluated with respect to the burning characteristics of the material involved and in context and relationship with all patterns observed and the mechanisms of heat transfer that led to the formation of the pattern.

CONDITIONS: Given a fire scene, necessary portable lighting, measuring device, a note pad, and a briefing of fire suppression activity.

PERFORMANCE OUTCOME: The candidate will observe a fire scene and document burn patterns and characteristics of two different materials.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate fire scene and assess fire ground and structural conditions to ensure safety	☐	☐	☐	☐
2.	Locate equipment needed	☐	☐	☐	☐
3.	Obtain fire suppression briefing	☐	☐	☐	☐
4.	Observe and document fire patterns	☐	☐	☐	☐
5.	Observe and document burn characteristics of two different burned materials	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 5

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.2.5	**SKILL AREA:** Scene Examination

TASK: Interpret and analyze fire patterns, given standard equipment and tools and some structural or content remains, so that fire development is determined, methods and effects of suppression are evaluated, false origin area patterns are recognized, and all areas of origin are correctly identified.

CONDITIONS: Given a fire scene, necessary portable lighting, and a sketch pad.

PERFORMANCE OUTCOME: The candidate will observe a fire scene and indicate on a rough sketch the area of origin and fire development.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate fire scene and assess fire ground and structural conditions to ensure safety	☐	☐	☐	☐
2.	Using burn patterns and fire development indicators, sketch the fire scene	☐	☐	☐	☐
3.	Indicate area(s) of origin on the sketch	☐	☐	☐	☐
4.	Indicate fire development patterns on the sketch	☐	☐	☐	☐
5.	Observe and document effects of suppression activities on fire flow and heat propagation	☐	☐	☐	☐
6.	Distinguish impact of different types of fuel loads and evaluate fuel trails	☐	☐	☐	☐
7.	Analyze and synthesize information	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐ **Equipment Stop Safety: Yes** ☐

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Candidate Name _____ **Skill Sheet** 6

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.2.6	**SKILL AREA:** Skill Examination

TASK: Examine and remove fire debris, given standard equipment and tools, so that all debris is checked for fire cause evidence, the ignition source(s) is identified, and evidence is preserved without investigator-inflicted damage or contamination.

CONDITIONS: Given a fire scene, tools, and evidence collection containers that candidate will demonstrate and be able to complete the tasks as listed below.

PERFORMANCE OUTCOME: The candidate will, in protective clothing, dig out an origin area that will contain an ignition source and item(s) of evidence.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate fire scene and assess fire ground and structural conditions to ensure safety	☐	☐	☐	☐
2.	Locate area of origin	☐	☐	☐	☐
3.	Locate, identify, and protect items of evidence	☐	☐	☐	☐
4.	Remove fire debris while documenting process and locate potential evidence and ignition source	☐	☐	☐	☐
5.	Use search techniques to collect and preserve evidence without investigator-inflicted damage or contamination	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐ **Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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Candidate Name _____ **Skill Sheet** 7

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.2.7	**SKILL AREA:** Scene Examination

TASK: Reconstruct the area of origin, given standard and, if needed, special equipment and tools, as well as sufficient personnel, so that all protected areas and fire patterns are identified and correlated to contents or structural remains, items potentially critical to cause determination and photo documentation are returned to their pre-fire location, and the point(s) of origin is discovered.

CONDITIONS: Given a fire scene, tools, burned items, a fire suppression briefing, an assistant, photo logs, and wearing protective clothing.

PERFORMANCE OUTCOME: The candidate will identify protected areas, locate and replace items moved during fire suppression activities to their pre-fire location, and indicate on a photo log what photos should be taken to document reconstruction.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate fire scene and assess fire ground and structural conditions to ensure safety	☐	☐	☐	☐
2.	Examine all materials to determine effects of fire	☐	☐	☐	☐
3.	Locate tools and/or equipment	☐	☐	☐	☐
4.	Identify and distinguish among different types of fire damaged contents	☐	☐	☐	☐
5.	Locate protected areas	☐	☐	☐	☐
6.	Locate removed materials/debris	☐	☐	☐	☐
7.	Return materials to original position using protected areas and fire patterns	☐	☐	☐	☐
8.	Document reconstruction on photo log	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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Candidate Name _____ **Skill Sheet** 8

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.2.8	**SKILL AREA:** Scene Examination

TASK: Inspect the performance of building systems, including detection, suppression, HVAC, utilities, and building compartmentation, given standard and special equipment and tools, so that a determination can be made as to the need for expert resources, an operating systems impact on fire growth and spread is considered in identifying origin areas, defeated and/or failed systems are identified, and the system's potential as a fire cause is recognized.

CONDITIONS: Given a fire scene, adequate portable lighting, tools, note pad, and a general suppression briefing.

PERFORMANCE OUTCOME: The candidate will perform a post-fire inspection of a scene and indicate on a floor plan the location and condition of each of the following: detection system, HVAC, utilities, and suppression system. The candidate will identify which expert resources, if any, would be needed to confirm that any of the systems were found defective or defeated.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate the fire scene; identify and inspect exterior utilities	☐	☐	☐	☐
2.	Locate and inspect detection systems	☐	☐	☐	☐
3.	Locate and inspect HVAC systems	☐	☐	☐	☐
4.	Locate and inspect suppression systems and determine system's operational status and its effect on the fire	☐	☐	☐	☐
5.	Report which, if any, expert resources would be needed	☐	☐	☐	☐
6.	Report which, if any, and how systems inspected were defective and/or defeated	☐	☐	☐	☐
7.	Evaluate and report the impact of suppression effort on building system	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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Candidate Name _____ **Skill Sheet** 9

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.2.9	**SKILL AREA:** Scene Examination

TASK: Discriminate the effects of explosions from other types of damage, given standard equipment and tools, so that an explosion is identified and its evidence is preserved.

CONDITIONS: Given standard equipment and tools and a mock scenario of an explosion.

PERFORMANCE OUTCOME: The candidate will identify explosive effects on glass, walls, foundations, and other building materials, distinguish between low and high order explosion effects, and analyze damage to document the blast zone and origin.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Identify the type of explosion	☐	☐	☐	☐
2.	Identify the possible cause of the explosion	☐	☐	☐	☐
3.	Identify any explosive effects on glass, walls, foundations, and other building materials	☐	☐	☐	☐
4.	Distinguish between low and high order explosion effects	☐	☐	☐	☐
5.	Analyze damage to document the blast zone and origin	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐ **Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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Candidate Name _____ **Skill Sheet** 10

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.3.1	**SKILL AREA:** Documenting the Scene

TASK: Diagram the scene, given standard tools and equipment, so that the scene is accurately represented and evidence, pertinent contents, significant patterns, and area(s) or point(s) of origin are identified.

CONDITIONS: Given a safe and secure fire scene, a note pad, measuring devices, and an assistant (if requested):

PERFORMANCE OUTCOME: The candidate will diagram (rough sketch) the fire scene. The diagram shall include at least one item of evidence, one item of pertinent contents, one significant burn pattern, and one area or point of origin.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate and size up the fire scene	☐	☐	☐	☐
2.	Diagram the fire scene to include each of the following:	☐	☐	☐	☐
	a. Relative locations, dimensions, rooms, stairs, doors, and windows	☐	☐	☐	☐
	b. At least one item of evidence with location dimensions indicated	☐	☐	☐	☐
	c. At least one item of pertinent contents with location and dimensions indicated	☐	☐	☐	☐
	d. At least one fire pattern with location identified	☐	☐	☐	☐
	e. At least one area or point of origin with size indicated	☐	☐	☐	☐
	f. The candidate's name, date, and scene number or location	☐	☐	☐	☐
3.	Ability to observe and recognize evidence	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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Candidate Name _____ **Skill Sheet** 11

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.3.2	**SKILL AREA:** Documenting the Scene

TASK: Photographically document the scene, given standard tools and equipment, so that the scene is accurately depicted and the photographs support scene findings.

CONDITIONS: Given a fire scene, a 35mm camera or high-resolution camera and flash, film, note pad, and measuring devices. (Note: outside photos already taken.)

PERFORMANCE OUTCOME: The candidate will photograph an interior scene and provide a photo log and photo rough sketch of the photos taken. (Use 35mm camera or a high-resolution digital camera. The use of video camera systems to supplement visual documentation can be utilized and is encouraged.)

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Locate and size up the scene	☐	☐	☐	☐
2.	Using a high resolution camera, flash, and accessories:	☐	☐	☐	☐
	a. Photograph from the outside of the room to the inside	☐	☐	☐	☐
	b. Photograph items of evidence without size references	☐	☐	☐	☐
	c. Photograph items of evidence with size reference	☐	☐	☐	☐
	d. Document photos taken on a photo rough sketch and photo log	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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Candidate Name _____ **Skill Sheet** 12

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.3.3	**SKILL AREA:** Documenting the Scene

TASK: Construct investigative notes given a fire scene, available documents (e.g., pre-fire plans and inspection reports), and interview information so that the notes are accurate, provide further documentation of the scene and represent complete documentation of the scene findings.

CONDITIONS: Given an investigation file including interviews, photos, evidence, suppression report, and any available pre-fire information:

PERFORMANCE OUTCOME: The candidate will review investigation documents, determine, if any, conflicting information, and identify other information that may be needed to document scene findings.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Document investigative notes	☐	☐	☐	☐
2.	Review file documents for completeness, relevant data, and accuracy of findings	☐	☐	☐	☐
3.	Ability to correlate data and observations, and identify conflicting information	☐	☐	☐	☐
4.	Determine and/or recommend needed follow-up information to corroborate or dispute investigative findings	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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Candidate Name _____ **Skill Sheet** 13

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.4.1, 4.4.2	**SKILL AREA:** Evidence Collection/Preservation

TASK: Utilize proper procedures for managing victims and fatalities, given protocol and appropriate personnel. Locate, collect, label, package, and store evidence, given standard tools or special tools and equipment and evidence collection materials, so that it is properly identified, preserved, collected, packaged, and stored for use in testing, legal, or other proceedings and examinations, ensuring cross-contamination and investigator-inflicted damage to evidentiary items is avoided and the chain of custody is established.

CONDITIONS: Given several types of evidence, needed evidence collection supplies and appropriate forms.

PERFORMANCE OUTCOME: The candidate will collect and package two different types of identified evidence, maintaining chain of custody and avoiding contamination. The candidate will ensure evidence related to victims is discovered and preserved following proper protocol.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Using observational skills, identify two different types of evidence	☐	☐	☐	☐
2.	Collect one of each of the two types of evidence identified above	☐	☐	☐	☐
3.	Package selected/collected items	☐	☐	☐	☐
4.	Document the process in field notes	☐	☐	☐	☐
5.	Identify what type of evidence testing would be requested (if any)	☐	☐	☐	☐
6.	Evidence related to victims is discovered and preserved following proper protocol	☐	☐	☐	☐
7.	Document and report fire-related fatalities with appropriates forms	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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Candidate Name _____ **Skill Sheet** 14

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.4.3	**SKILL AREA:** Evidence Collection/Preservation

TASK: Select evidence for analysis, given all information from the investigation, so that items for analysis support specific investigative needs.

CONDITIONS: Given an investigation report, several different types of evidence, and a standard crime lab analysis request form.

PERFORMANCE OUTCOME: The candidate will review an investigation report, select one item of evidence, and fill out a standard crime lab analysis request form indicating specific test(s) requested.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review the investigation report	☐	☐	☐	☐
2.	Select one appropriate item of evidence	☐	☐	☐	☐
3.	Fill out the crime lab analysis request form completely	☐	☐	☐	☐
4.	Indicate the specific analysis requested	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 15

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.4.4	**SKILL AREA:** Evidence Collection/Preservation

TASK: Maintain a chain of custody, given standard investigative tools; marking tools, and evidence tags or logs, so that written documentation exists for each piece of evidence and evidence is secured.

CONDITIONS: Given equipment, forms, tags, and six items of evidence.

PERFORMANCE OUTCOME: The candidate will mark, package, and log six items of evidence.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Obtain an incident briefing and take notes	☐	☐	☐	☐
2.	Locate and select evidence items	☐	☐	☐	☐
3.	Mark and/or tag and package six pieces of evidence	☐	☐	☐	☐
4.	Maintain chain of custody by correctly utilizing logs and/or forms during the transfer of evidence	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 16

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.4.5	**SKILL AREA:** Evidence Collection/Preservation

TASK: Dispose of evidence, given jurisdictional or agency regulations and file information, so that the disposal is timely, safely conducted, and in compliance with jurisdictional or agency requirements.

CONDITIONS: Given incident information, model evidence policy, evidence, and evidence disposal forms, the candidate will complete the listed task.

PERFORMANCE OUTCOME: The candidate will dispose of evidence in a timely and safe manner and document the disposal of evidence.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review provided information	☐	☐	☐	☐
2.	Identify evidence subject to disposal	☐	☐	☐	☐
3.	Dispose of evidence according to the model evidence policy	☐	☐	☐	☐
4.	Document the disposal using the provided forms	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 17

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.5.1	**SKILL AREA:** Interview/Interrogation

TASK: Develop an interview plan, given no special tools or equipment, so that the plan reflects a strategy to further determine the fire cause and affix responsibility and includes a relevant questioning strategy for each individual to be interviewed that promotes the efficient use of the investigator's time.

CONDITIONS: Given incident information, witness statements, and a note pad, the candidate will be able to complete the listed task.

PERFORMANCE OUTCOME: The candidate will develop two interview plans that assist in fire cause and suspect determination.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review provided information	☐	☐	☐	☐
2.	Request additional information, if needed	☐	☐	☐	☐
3.	Evaluating existing file data, develop focused questions for two different persons of interest, and fill investigative gaps	☐	☐	☐	☐
4.	Document the two interview strategies by listing relevant questions	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐ **Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 18

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.5.2	**SKILL AREA:** Interview/Interrogation

TASK: Conduct interviews, given incident information, so that pertinent information is obtained, follow-up questions are asked, responses to all questions are elicited, and the response to each question is documented accurately.

CONDITIONS: Given an interview room setting, incident information, witness statement, forms, and a note pad.

PERFORMANCE OUTCOME: The candidate will conduct a witness interview. During the interview, the witness will become suspect. The candidate will change questioning techniques and conduct an interrogation.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Obtain incident briefing and take notes	☐	☐	☐	☐
2.	Identify the witness	☐	☐	☐	☐
3.	Conduct the interview using strong listening skills	☐	☐	☐	☐
4.	Document the interview to include observation of verbal and nonverbal communications, and adjust interviewing strategies based upon observations and deductive reasoning	☐	☐	☐	☐
5.	Identify the suspect	☐	☐	☐	☐
6.	Inform and document the suspect of their legal rights, if needed	☐	☐	☐	☐
7.	Conduct interrogation	☐	☐	☐	☐
8.	Document interrogation	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 19

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.5.3	**SKILL AREA:** Interview/Interrogation

TASK: Evaluate interview information, given interview transcripts or notes and incident data, so that all interview data is individually analyzed and correlated with all other interviews, corroborative and conflicting information is documented, and new leads are developed.

CONDITIONS: Given incident information, interview transcripts, and note paper, the candidate will be able to complete the listed task.

PERFORMANCE OUTCOME: The candidate will evaluate, analyze, and correlate interview information to determine if the information is corroborative or conflictive in nature and develop new investigative leads.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review provided information	☐	☐	☐	☐
2.	Correlate information into corroborative or conflicting groups	☐	☐	☐	☐
3.	Document new investigative leads	☐	☐	☐	☐
4.	List follow-up names and contact numbers	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 20

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.6.1	**SKILL AREA:** Post-Incident Investigation

TASK: Gather reports and records, given no special tools, equipment, or materials, so that all gathered documents are applicable to the investigation, complete and authentic; the chain of custody is maintained, and the material is admissible in a legal proceeding.

CONDITIONS: Given several different sources of reports and records, the candidate will complete the listed task.

PERFORMANCE OUTCOME: The candidate will gather reports/records, given no special tools or equipment, so that all gathered documents are appropriate to the investigation, complete and authentic, and the chain of custody is maintained.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review and organize provided materials	☐	☐	☐	☐
2.	Request and document need for additional materials	☐	☐	☐	☐
3.	Select documentation acceptable to the courts	☐	☐	☐	☐
4.	Document steps to maintain chain of custody of requested documents	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐ **Equipment Stop Safety: Yes** ☐

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 21

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.6.2	**SKILL AREA:** Post-Incident Investigation

TASK: Evaluate the investigative file, given all available file information, so that areas for further investigation are identified, the relationship between gathered documents and information is interpreted, and corroborative evidence and information discrepancies are discovered.

CONDITIONS: Given all available fire information.

PERFORMANCE OUTCOME: The candidate will evaluate the investigative file.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Evaluate the investigative file and identify areas for further investigation	☐	☐	☐	☐
2.	Correctly interpret the relationship between the gathered documents and available information	☐	☐	☐	☐
3.	Determine appropriate corroborative evidence	☐	☐	☐	☐
4.	Appropriately document any discrepancies found in the investigative file	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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Candidate Name _____ **Skill Sheet** 22

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.6.3	**SKILL AREA:** Post-Incident Investigation

TASK: Coordinate expert resources, given the investigative file, reports, and documents, so that the expert's competencies are matched to the specific investigation needs, financial expenditures are justified, and utilization clearly furthers the investigation toward the goals of determining cause or affixing responsibility.

CONDITIONS: Given investigative files, expert witness backgrounds and local/regional resources, competencies, and fee schedules, the candidate will complete the listed task.

PERFORMANCE OUTCOME: The candidate will coordinate expert resources by evaluating investigative files, reports, and documents, expert witness backgrounds and competencies, and fee schedules in order to match expert competencies with specific investigation needs.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review provided materials	☐	☐	☐	☐
2.	Document need for specific experts	☐	☐	☐	☐
3.	Develop questions to verify expert's qualifications	☐	☐	☐	☐
4.	Justify costs for each expert witness selected	☐	☐	☐	☐
5.	Document how the selected expert witnesses will assist in the determination of causation or affixing responsibility	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 23

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.6.4	**SKILL AREA:** Post-Incident Investigation

TASK: Establish evidence as to motive and/or opportunity, given an incendiary fire, so that the evidence is supported by documentation and meets the evidentiary requirements of the jurisdiction.

CONDITIONS: Given a complete incendiary fire investigation file and evidence log, the candidate will determine motive and/or opportunity and determine the legal value of provided evidence.

PERFORMANCE OUTCOME: The candidate will establish motive and/or opportunity of an incendiary fire through the use of prudent and complete investigation files, determining if the evidence meets legal requirements.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review provided materials	☐	☐	☐	☐
2.	Using financial analysis, records gathering and analysis, interview results, and interpretation of fire scene and evidence to determine and document the motive and/or opportunity of the incendiary fire	☐	☐	☐	☐
3.	List supporting documents that establish motive	☐	☐	☐	☐
4.	Document evidence used to determine motive	☐	☐	☐	☐
5.	Document legal value of evidence provided	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 24

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.6.5	**SKILL AREA:** Post-Incident Investigation

TASK: Formulate an opinion concerning origin, cause, or responsibility for the fire, given all investigative findings, so that the opinion regarding origin, cause, or responsibility for a fire is supported by the data, facts, records, reports, documents, and evidence.

CONDITIONS: Given a complete fire investigation file, including records, documents, and evidence, the candidate will complete the listed task.

PERFORMANCE OUTCOME: The candidate will formulate an opinion of the person and/or product responsibility for the fire.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review provided materials	☐	☐	☐	☐
2.	Formulate and document an opinion as to the person and/or product responsibility	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 25

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.7.1	**SKILL AREA:** Presentation

TASK: Prepare a written investigation report, given investigative findings, documentation, and a specific audience, so that the report accurately reflects the investigative findings, is concise, expresses the investigator's opinion, contains facts and data that the investigator relies on in rendering an opinion, contains the reasoning of the investigator by which each opinion was reached and meets the needs or requirements for the intended audience(s).

CONDITIONS: Given investigation findings, documentation, an identified audience, forms, note pad, and authorization from the prosecutor to include the candidate's opinion in the report.

PERFORMANCE OUTCOME: The candidates will hand-write an initial investigation report, including an opinion as to the cause of the fire.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review provided investigation information and incident reports	☐	☐	☐	☐
2.	Ask the assistant investigator follow-up questions, if necessary	☐	☐	☐	☐
3.	Write initial investigation report using provided materials	☐	☐	☐	☐
4.	Include opinion of fire cause, properly marked as opinion	☐	☐	☐	☐
5.	Review the report for grammar and accuracy	☐	☐	☐	☐
6.	Submit the report to the intended audience	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

Evaluator/Candidate Comments _____

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Candidate Name _____ **Skill Sheet** 26

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.7.2	**SKILL AREA:** Presentation

TASK: Express investigative findings verbally, given investigative findings, notes, a time allotment, and a specific audience, so that the information is accurate, the presentation is completed within the allotted time, and the presentation includes only need-to-know information for the intended audience.

CONDITIONS: Given investigation report findings, notes, an identified audience (i.e., prosecutor), and a 30-minute time frame.

PERFORMANCE OUTCOME: The candidate will review and verbally present an investigation report without error and within a 30-minute time frame to a selected audience.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Obtain and review the investigation report and other provided information	☐	☐	☐	☐
2.	Identify the audience member(s)	☐	☐	☐	☐
3.	Verbally present the report information and/or findings	☐	☐	☐	☐
4.	Answer follow-up questions from the audience without error	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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FIRE INVESTIGATOR

Candidate Name _____ **Skill Sheet** 27

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.7.3	**SKILL AREA:** Presentation

TASK: Testify during legal proceedings, given investigative findings, contents of reports, and consultation with legal counsel, so that all pertinent investigative information and evidence is presented clearly and accurately and the investigator's demeanor and attire is appropriate to the proceeding.

CONDITIONS: Given investigative findings, 30 minutes to review information, and consultation with prosecution legal counsel.

PERFORMANCE OUTCOME: The candidate will testify and be cross-examined in a mock courtroom.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review provided information within 30 minutes	☐	☐	☐	☐
2.	Ask questions of the prosecutor before testifying	☐	☐	☐	☐
3.	Answer questions from the prosecutor before testifying	☐	☐	☐	☐
4.	Testify in court to prosecutor's questions without error	☐	☐	☐	☐
5.	Testify in court to cross-examination by defense counsel without error	☐	☐	☐	☐
6.	Demonstrate appropriate court room demeanor:	☐	☐	☐	☐
	a. Posture	☐	☐	☐	☐
	b. Mannerisms	☐	☐	☐	☐
	c. Composure	☐	☐	☐	☐
	d. Confidence	☐	☐	☐	☐
7.	Demonstrate appropriate communication skills:	☐	☐	☐	☐
	a. Respond to questions appropriately	☐	☐	☐	☐
	b. Maintain objectivity	☐	☐	☐	☐
	c. Use appropriate professional language	☐	☐	☐	☐
	d. Avoid using jargon/idiomatic expressions and profanity	☐	☐	☐	☐
	e. Accurately convey facts	☐	☐	☐	☐
	f. Testimony is consistent with documented facts	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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Candidate Name _____ **Skill Sheet** 28

IFSAC ID _____ **Date** _____

NFPA STANDARD: 1033, 2022 Edition	**JPR:** 4.7.2	**SKILL AREA:** Presentation

TASK: Conduct public informational presentations, given relative data, so that information is accurate, appropriate to the audience, and clearly supports the informational needs of the audience.

CONDITIONS: Given an investigation report, a briefing from the Incident Commander, information on the type of audience, and a 5-minute time frame.

PERFORMANCE OUTCOME: The candidate will conduct a public informational presentation within 5 minutes.

NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Review the investigation report	☐	☐	☐	☐
2.	Obtain a briefing from the Incident Commander	☐	☐	☐	☐
3.	Conduct a 5-minute presentation	☐	☐	☐	☐
4.	Answer questions from the audience	☐	☐	☐	☐
5.	Advise the Incident Commander of the presentation and questions	☐	☐	☐	☐
Overall Skill Sheet Score		☐	☐	☐	☐

Candidate Stop Safety: Yes ☐	**Equipment Stop Safety: Yes** ☐

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